

DD/A 79-3660

29 NOV 1979

STATINTL

MEMORANDUM FOR: Director, [REDACTED]

FROM: Don I. Wortman
Deputy Director for Administration

SUBJECT: "Comment" for January Issue of DDA Exchange

1. DDA Exchange is a magazine published quarterly and circulated among all our Directorate careerists in the metropolitan area and other interested Agency employees. Since initiation of the magazine over three years ago, many of the senior officials of the Agency have contributed the lead article "Comment."

2. May we ask for your "Comment" in this, the first issue of the DDA Exchange in 1980? While the choice of subject is left entirely to the discretion of the author, the remarks you made to members of NFAC on 17 September 1979 could be the basis for an article.

3. For your information, the dummy layout allots four pages to "Comment," consisting of six columns for an article of about a thousand words and two columns for the photograph and caption. The editor has requested submission of manuscripts for the January issue on or before 10 December. Material should be sent to the Managing Editor, DDA Exchange, [REDACTED]

STATINTL

/s/ Don Wortman

Don I. Wortman

DDA/MS [REDACTED]

(28 Nov 79)

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